

## **BORROWING RULES**

- Borrowing privileges are given only to the faculty, visiting faculty and students who are registered in the library.
- Books can be issued to the borrowers only against the Institute ID card.
- Books can be issued up to 5:00pm on weekdays and up to 4:00pm on saturdays. Books cannot be issued on sundays & university holidays.
- Reference books, text books, unbound issues of journals, periodicals, newspapers and technical reports are not issued out of the library to anybody.
- Books and materials kept in reserve section (text books) are issued onlyfor 2 hours. Such books have to be return after the stipulated time.